

**Wednesday 19th June 24. 6:30pm – Novotel**

**Present: Peter, Sofia (remote), Marium, Keren, Andrew, Haris**

**Apologies: Paul, Hasan**

**Not Present:**

**Official Minutes**

 Item#

**190624-1: Apologies.**

Paul

Hasan (stuck on train)

**190624-2: Agree on previous minutes as accurate.**

* Peter agreed, seconded by Marium.

**190624-3 Declaration of conflict of interests.**

* None – it was agreed that a new conflict of interest form would be circulated before the next meeting.

**190624-4: Voting for Co-Opted Members**

* Andrew Slater DO voted back in as Co-Opted DO on the committee.

**190624-5: Voting for Officer Roles**

* Not all members were available to vote so it was decided that we would vote for Chair position online at the earliest convenience of all members. V Chair, Secretary and Treasurer remain as now following vote:

V Chair – Peter Rockett

Treasurer – Haris Iqbal

Secretary – Andrew Slater

**190624-6: Plan for new members – how do we grow our committee?**

* It was agreed that we would seek out new members by asking colleagues if they would like to join with the proviso that new members must be willing to pitch in and do work.
* Amir (former member) has expressed interest in rejoining the committee – the committee have accepted this and will invite to the next meeting.

**190624-7: Financial Update - Haris**

* Members have voted to remove honorarium. Members will claim the honorarium amount under the name ‘general admin’ at 1 hour per month.
* Haris will now book all venues for meetings and seminars.

**190624 –8: CPD plan for coming year**

* 21st July Grand Rounds – Sofia to give the committee more information
* Oct – GERS event at Nuffield – Peter organising
* Sept – Lorcan Butler doing a management CPD online

**190624-9 AOB**

* CPD Sponsorship – new guidelines are being drawn regarding sponsorship on providers. More information to follow when we receive this**.**
* Eers is now live for our early adopters / trial practices. Review on 24th July with the view of moving to phase two.

**Next Meeting:**

**TBD via a poll – proposed Tues or Wed – same week each month.**