**Wiltshire LOC Committee Meeting**

**22 February 2024**

**Virtual**

Recorded by: Carolyn Hudd

Approved on:

**Attendees:**

Colin Gault, Carolyn Hudd, Jamie Bowden, Rob Hopwood, Maddy Hocking, Tom Mogford, Martin Bull, Alvaro Borges, Neelam Patel

**Apologies:**

Victoria Barrett

**Chairs Welcome:**

Colin thanked those for attending.

**New Conflicts of interest:**

There were no new conflicts of interest.

**Previous Minutes & Actions**

**ACTIONS- For all committee members**, **please send Jamie a photo of yourself with a brief BIO**-- **Name, occupation, where you work, Interests/hobbies?** This is to update social media and website.

**Colin**- to track time. Has downloaded Toggl app (as suggested by Alvaro at our last meeting) and I will endeavor to use this over next 3 months to track how much work I do.

**Action**- We have opened a few Teams chats on various topics. This is easier and more secure to discuss topics instead of using WhatsApp and share and store documents.

**Action**- Creating a mission, vision, values and Motto- Colin to arrange this. This will be addressed virtually using Teams.

**Chair’s Update - What’s happened since our last meeting on 22nd Nov 2023?**

Neelam helped arrange an online CPD event on 11th January on wellbeing.  This was organised by the “Inspiring Success” company who are a couple of optometrists, husband and wife team (Piyus and Sheena Tanna), and have an interest in wellbeing and managing daily stresses in practice and life.  There was a good attendance at the online event, and I personally found it very interesting. The £300 charge for the event was funded by the Central Optical fund.

Around the middle of December, Wiltshire and Avon LOC sent a joint email stating the pros and cons of CUES service and that our preferred provider of services is PES and Opera platform.  We’re already using this platform and telemedicine helpline is helpful for practices to manage capacity issues/ workflow.  We also made the ICB aware that there are national service guidelines coming along in 2024, which should be adhered to.  Andy Jennings thanked us for our response and said he was aware of the national guidelines.

I attended the BSW ICB Eyecare meeting on 16th Jan 2024. Andy Jennings (now in charge, with Lauraine Jones on long term sick) said that CUES will be extended for another 6 months after the original end date of end of March 2024.  They will look to do a full re-tender open to multiple providers to start at the end of the 6 month period.  This new service will be to extend the service for a longer time period (possibly 3-5 year contract?), provided they have the funding in place.

I will be on a call with Avon LOC and Ed Rendell (Wessex LMC) on 28th Feb to discuss CUES going forward in more detail.  We have been told by the LMC that they think CUES is a great service which really helps GP practices, so would be keen for it to continue.

The task and finish groups (Cataract, glaucoma, Vitreo-retinal and future planning) have come to a halt, as hardly any key people turn up to meetings, no one is willing to chair the groups, and they end up being cancelled.  **Please feedback to the committee if you have been to one recently and if anything helpful has come from them?**

The following couple of pages consist of a few questions to gather some information.  This will help us formulate a mission and vision statement for Wiltshire LOC. This will help give us direction and a focus to inspire others to join the committee and push forward the good work we do into the future. I aim to use most of our time in our teams meeting to discuss these points further, which will enable us to come up with a mission and vision statement, values and motto, hopefully in time for our AGM, or by September at the latest!

**PES Update – Amy Hughes**

* CUES and Ophthalmology Contract ends on 31 March 2024
* Due to the length of time in decision making, the procurement of the new contract will be under the new procurement rules.
* Current CUES will be extended until 30th September 2024.
* No information on what the service specification would be for the procurement of new service but will find out on 28th Feb 2024. Alvaro asked if the ICB are taking into account the new service spec for national CUES and minor eyecare service due to be released next month but Amy confirmed there is no communication from the ICB about this.
* There has been a small uplift in fees for CUES of £1 taking the amounts to £53 for a core and £78.45 for enhanced.
* Please Feedback any issues about CUES as soon as possible to PES.
* Amy will be auditing CUES cases closely over the coming weeks to make sure the service is performing correctly and enable it to be in a competitive position at procurement.

**ACTION: Amy to circulate ‘good practise’ guidelines for current CUES** **to the community**

**LOCSU Update – Alvaro Borges**

**The Outside clinic and levy update** - will speak with Martin soon as he was due to have a meeting the following day. There are currently two options.

The better solution, within PCSE, is to have a second LOC account (segregated account) that collates all the outside clinics levy. Treasurer would need to have access to the two accounts for auditing. Mechanism for payment is still being discussed.

Option two would be to look up the outside clinic ODS code and filter/establish what their portion of the levy is to reconcile the accounts according to how much is the Outside Clinic. More support is to come.

Martin can't access PCSE anymore. He is trying to get back online. Alvaro suggested reaching out to Louise at PCSE - [lrobinson@locsu.co.uk](mailto:lrobinson@locsu.co.uk)

LOCSU is engaging to develop a new draft for a model constitution from May-Dec 24. Please give feedback from the LOC with any specific items. The legal team is looking at the core part and then there will be other sections for succession planning, lay persons, etc.

LOCSU have a stand at 100% Optical Fayre, so please approach if you want to discuss anything.

For information: A new AI based company for pre and post op cataract service now cropping up. Called DORA – the license is bought for the service and commissioned after.

**AGM**

The AGM will take place on Thursday 23 May 2024 at The Bear Hotel, Devizes in the ballroom.

It will incorporate a CPD Event –

Jamie suggested inviting Richard Newson for OHT monitoring event possibly Glaucoma, cataracts (works with IHG who have good relationships with ICB)

**ACTION:**

**Neelam: To contact Richard Newson and make enquiries**

**Neelam: Arrange sponsors for event once topic of CPD is known**

**Carolyn: Confirm Venue booking (The Bear, Devizes)**

**Future Planning**

Due to time delays it wasn’t possible to go into depth with the strategy planning. Carolyn/Colin will circulate a document for all to update ready for the next meeting.

**Date of the Next Meeting**

Wednesday 24th April 2024, 1830 hrs – Face to Face – Henry Addington Room, The Bear, Devizes