

**Northumberland, Tyne and Wear Local Optical Committee
Committee Meeting, 19.5.2015 8.00pm following AGM
Waterfront4, Newburn Riverside NE15 8NY**

Members present:

Ian Hickson, Kaye Winship, Barbara Braysher, Rebecca Hankinson, Tony Winlow, Pauline Wellstead, Lisa Gibson, Gill Marshall, Sylvia Bailey, Peter Frampton, Naomi Smith, Wendy Bradshaw, Lesley Oglethorpe, Iain Armstrong, Gary McMullen, Peter Frampton, Mike Offord, Andy McGregor, Carole Thorpe

Apologies for prior AGM:

Stephanie Cairns, Tony Marshall.

The meeting was called immediately following the AGM in order to discuss the Chair role which Wendy has been doing for the past 4 years and now wishes to step down.

- Wendy is happy to chair the meetings but can no longer cope with the volume of emails on a daily basis.
- Kaye suggested an LOC member could lead for each CCG area, establish links and cross reference with Community Service leads so that work is not repeated. Relevant emails can then be directed to these leads for consideration. Kaye pointed out that commissioning managers are also on a learning curve, it is reasonable for us to approach and ask about commissioning intentions.
- Chair role should be to delegate tasks and receive reports.
- Ian H said there is facility within our email system for all such leads to have email addresses.
- Discussion followed and it was agreed to appoint 'CCG leads' to liaise with CCGs on commissioning matters and to work alongside the already appointed Community Service leads.

CCG Leads Appointed:

Newcastle/Gateshead	suggested ask Barbara Braysher
Newcastle West	Mike Offord
North Tyneside	to be decided
Northumberland	Andy McGregor
South Tyneside	Kaye Winship
Sunderland	Lisa Gibson

The leads will send introductory letters to relevant CCGs.
Naomi will receive all emails and redirect as appropriate.

Date of next meeting: 7th July 2015