

Herts LOC AGM - Monday 31st March 2014

Post-Graduate Centre, QEII Hospital, Welwyn Garden City

Minutes

Present:

Wendy D'E Vallancey (Chair)	Barbie Wheatcroft	Minute Secretary: Gill Abbott
Daniel Harris	Dipa Michalik	
Richard Stokes	Parget Thethy	
Eileen Gay		
Christine Messiter		
Sally Cottle		

1. Apologies for Absence

Apologies were received from Sarah Stevenson, Heather Parker, Sally Tucker, Kajal Shah, Peter Chapman, Mary Bramley and James Radley.

2. Election of Chair

DH proposed Wd'EV to chair the meeting, seconded by SC.

3. Matters arising

Elections – although we are due to have an election this October, our new constitution states it should be done at the AGM. We were unaware of this until WV checked before the meeting. It was suggested that we hold an EGM to deal with the elections in October but this will increase the cost to our contributors. We had no applicants outside the committee apply to join last time so it was agreed to start the election process at the beginning of 2015 so that an election would be held prior to the next AGM – Electoral Reform who carried out the last election would be asked to quote. The election would be timetabled so the election of officers can take place at next year's AGM.

4 Chairman's Report/Treasurer's Report

There were no matters arising from the chairman's report and it was agreed that the statutory levy be reduced from 1.6% to 1% as there were ample funds.

5. **Chairman's/Vice Chairman's Remuneration**

The chair and vice-chair have decided against taking an honorarium and would be paid rates as set out below:

Daily Rate (out of practice)	£300.00
Half Day Rate (out of practice)	£150.00
Hourly Rate (out of practice)	£40.00
Hourly Evening Rate	£25.00

The £25.00 hourly evening rate would also apply to members attending committee meetings and members carrying out work on behalf of Herts LOC.

It was unanimously agreed that this would start from 1st April 2014
WV and DH will be paid from Jan to March 2014 by the relevant portion of last year's honoraria.

6. **Hertfordshire University**

Wd'EV would be attending a meeting regarding this and will report back. She will remain neutral in all negotiations as the committee is split as to whether we should be for or against the new course.

7. **Accounts**

The accounts were unanimously approved

8. **Electing Auditors**

The current auditors would be re-appointed

9. **AOB**

It was noted that there were no attendees outside of the LOC committee for the AGM.

The meeting terminated at 9.30pm