



MINUTES OF CHESHIRE LOCAL OPTOMETRIC COMMITTEE MEETING  
4<sup>th</sup> JULY 2023 HELD BY REMOTE MEDIA

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**Present**

Fionnuala Stott, Phil Cooke, Amy Thompson, Harinder Notay, Fionnuala Kidd, Jill Umpleby, Helen Counsell, Stephen Halpin and Cahir Mullan.

**In Attendance**

Sandie McBennett – Administrator

**1. Welcome and Apologies for Absence**

Apologies received from Andy Riley, Mark Simpson and Jane Smellie were accepted.

**2. Declarations of Conflicts of Interest**

No conflicts of interest were noted.

**3. Minutes of the last Meeting held on 2<sup>nd</sup> May 2023**

**Resolved: That the minutes of the 2<sup>nd</sup> May 2023 be confirmed as a correct record.**

**4. Central Optical Fund**

Jo Holmes, President of the Eye Healthcare Trust, the charity that supports optometrists and promotes eye health. Jo gave a presentation on the work of the Eye Healthcare Trust. The presentation was shared with all committee members.

The Committee thanked Jo for joining the meeting.

**Action: PC would email all committee members to receive views and approval to make a one off donation.**

**Action: SMB to circulate the presentation from Jo Holmes to all committee members.**

**5. Chair's Report**

Report received. FS reported the work to complete the two bids had been comprehensive; thanks were noted to PES and LOCSU for their help to support the LOC in preparing the bids in time for submission. One bid was to provide training in the Cheshire area which would include IP which could then develop clinical networks. A subgroup would be formed to facilitate this. The second bid implement CUES in Liverpool. The bids evidenced the collaborative working across the area and neighbouring LOC areas.

The cataract post op service out of Macclesfield had found difficulties due to patients not always being discharged to the referring practice. CM agreed; a post op may appear on Opera, however once the appointment had been booked, it would disappear. It would be more efficient if the episode stayed on the 'to do' list.

**Action: CM to email FS with details of the episode management on Opera.**

FS reported the CUES Service could be lost if the coverage across the area and providers did not work more as a network to deliver. The alternative would be an in-house service from PES.

The recent Optometrist Update meeting held at Leighton Hospital had been well received. It was suggested that a similar presentation in Macclesfield would be helpful for practices in East Cheshire with perhaps a talk on red eye.

AT reported invoice payments were still behind.

**Action: AT to contact Macclesfield Hospital to gauge interest in providing a CPD evening similar to the Leighton update.**

JU, FS and Rebecca Ireland had attended a meeting with a GP practice to signpost refer to the CUES service.

**Action: ALL: consider all GP practices (ideally those in PCN meetings) that would benefit from a visit by RI and presentation on CUES.**

JU suggested a follow up meeting after the presentation would be helpful.

**Action: JU to follow up with posters and request any questions following the presentation.**

**Action: HC to make a list of practices in Chester that would benefit from a presentation.**

## 6. Finance Report

Report received. Phil Cooke reported the expense claim had been updated. The administrator fee had been benchmarked and an increase agreed.

Barclays Bank 'know your customer' (KYC) had been difficult to complete; Barclays had requested further information regarding the status and activities of the LOC.

## 7. Website Update

Amy Thompson, Hari Notay, Mark Simpson and Stephen Halpin met to review the website with a view to making the referral guidelines more accessible to newly qualified and locum optometrists in the area. The re-write would be in the format of a flowchart for ease.

S Halpin left the meeting at 20.38

**Action: AT/SMB to add links to neighbouring LOCs to the website for information.**

**Action: FK to request neighbouring LOCs add participating practices to their website for information.**

## 8. Digital Update

Applied for funding. Update to follow.

## 9. Glaucoma/OSCE

Harinder Notay provided the details for costs to provide the training.

## 10. Secretary Update

Amy Thompson confirmed the newsletter had been circulated. All other secretary actions had covered admin by email to member queries.

## 11. LOCSU

Fionnuala Kidd reported from LOCSU.

## 12. AF/BP

Jill Umpleby attending the Sight Loss Information Line Launch (uploaded to the LOC website and social media).

£21K had been received for the AF/BP. FK would report back after attending a national meeting.

A smaller group would be formed to review next steps.

### 13. AOB

- HN asked for direction to re-purpose PPE. The committee agreed it would be responsible to try to re-cycle the PPE in care services.
- HN had been contacted by Stepping Stones who had asked for an interpreter. HN had contacted Paul Carberry who had provided a translation link by audio, which was not what was required. It was apparent that a translation service had not been commissioned for the area; it was suggested the Dentistry Interpreter service could be used.

**Action: FS suggested contacting the ECLO at the Trust. JU to contact the ECLO and introduce HN (cc Paul Carberry).**

- HC reported she was part way through the LOCSU Induction Course and had found it particularly helpful.
- The NOC would be held on 14/15<sup>th</sup> November 2023 in Bedfordshire.
- FS suggested the Committee should consider attending the NOC and adding a day as a strategy day.
- FS confirmed she had attended two ICB meetings on behalf of Cheshire and Mersey.

### 14. Date and Time of Next Meeting

The next meetings of the Cheshire LOC would be held on:

- **Wednesday 13<sup>th</sup> September at 6.30pm at the Fox and Hounds, Sproston**
- **Thursday 7<sup>th</sup> December 2023 at 6.30pm at the Fox and Hounds, Sproston**

The meeting closed at 9.10pm.

#### Actions

Item 4	PC would email all committee members to receive views and approval to make a one off donation.	Complete
Item 4	SMB to circulate the presentation from Jo Holmes to all committee members.	Complete
Item 5	CM to email FS with details of the episode management on Opera.	CM
Item 5	AT to contact Macclesfield Hospital to gauge interest in providing a CPD evening similar to the Leighton update.	AT
Item 5	ALL: consider all GP practices (ideally those in PCN meetings) that would benefit from a visit by RI and presentation on CUES.	ALL
Item 5	JU to follow up with posters and request any questions following the presentation.	JU
Item 5	HC to make a list of practices in Chester that would benefit from a presentation.	HC
Item 7	AT/SMB to add links to neighbouring LOCs to the website for information.	AT/SMB
Item 7	FK to request neighbouring LOCs add participating practices to their website for information.	FK
Item 13	FS suggested contacting the ECLO at the Trust. JU to contact the ECLO and introduce HN (cc Paul Carberry).	JU/HN