



**CHESHIRE LOCAL OPTOMETRIC COMMITTEE MEETING  
5<sup>th</sup> FEBRUARY 2019  
THE WHITE BEAR, MIDDLEWICH AT 7.00PM**

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**Present**

Lyndon Taylor, Chairman, Fionnuala Stott, Harinder Notay, Mark Simpson, Jane Smellie, Phil Cooke, Amy Thompson, Chris Houghton, Jill Umpleby

**In Attendance**

Sandie McBennett – Administrator

**1. Welcome and Apologies for Absence**

Lyndon Taylor opened the meeting and welcomed all to the meeting.

**Resolved: That apologies received from Gurj Bhamra, Nigel Oldbury and John Blaney be accepted.**

**2. Conflicts of Interest**

All present completed the Conflicts of Interest Forms.

**Action: SMcB to remind those not present to complete the forms and return.**

**3. Minutes of the last Meeting held on 6<sup>th</sup> December 2018**

**Resolved: That the minutes of the 6<sup>th</sup> December 2018 meeting be confirmed as a correct record and signed by the Chairman.**

**4. Matters Arising**

**Action Point Review: -**

- The statutory levy collection query had been resolved by the Treasurer.
- The survey requesting capacity from practices had been circulated and completed.
- Dry Eye Medicines: LT had responded to Dr Dickinson.
- JS had attended the Hub Meeting as part of her PwLD Pathway Lead role.

**Action: JS to request in association with Julia to send out a communication to practices to encourage participation in the LD pathway and how to clearly signpost to those practices that do support the service.**

- CAT/GRR Outstanding payments had been progressed by LT.

**5. Treasurer's Report**

a) To report on levy payments paid by practices Mar '18 to date.

The Treasurer reported the levy had been collected in May at 1.5%, June, July and August at 1.25% and September at 1% which would remain for the foreseeable future.

b) To review the levy proposals for 2019 AGM.

The Treasurer reported £12,500 profit had been made over the year due to a reduction in meeting and member expenses and no ongoing expenditure for PECC after the merger. £54,500 was currently held in the LOC account; in an effort to reduce the holding, the Treasurer suggested the levy be reduced to 0.5%, effectively no levy to be received by the LOC and 0.5% contribution to LOCSU. The ability to vary the levy by + or – 0.5% would continue.

**Resolved: i) That the Committee agreed to reduce the levy from 1% to 0.5%; and ii) that the Committee retain the ability to vary the levy by plus or minus 0.5%. i) and ii) would be voted on as resolutions at the 2019 Cheshire LOC AGM.**

c) To agree the re-imburement of training expenses.

The Committee considered the re-imburement of expenses incurred by LOC Members attending training courses such as hotel or travel expenses.

**Resolved: That the Committee agreed expenses incurred by LOC Members attending training would be reimbursed.**

The Treasurer confirmed the re-imburement to those who had paid and attended the recent MECS and Glaucoma OSCE had been completed. The payments to PCS for those who attended and had submitted invoices for payment had also been completed.

**6. Chairman's Report**

The Chairman had nothing to report that was not already covered in the Agenda.

**7. Secretary's Report**

The Secretary confirmed the Cheshire LOC Annual General Meeting would be held at The Cottons Hotel, Knutsford on 27<sup>th</sup> March 2019. AGM notification would be circulated on 13<sup>th</sup> February 2019, followed by the request for postal/email voting papers on 6<sup>th</sup> March for two Contractor seats and two Performer seats. The Secretary had received a request to advertise vacant positions in practices. The Committee had previously agreed that advertising material would not be emailed to the membership on behalf of practices; vacancies could be posted onto the website.

**8. PECS Report**

AT had received notification from Julia Maiden, PCS CGPL, giving details of the OHT and suspect glaucoma services; a large number of patients had been re-allocated with no problems arising as they were all within the time frame. A number of practitioners had requested updated guidance on OHT monitoring and discharge in line with NICE guidance; LOCSU and national documents were awaited. GRR: In East Cheshire, there had been a higher percentage of patients being referred back to secondary care compared to other areas; JM would investigate. JM requested LOC support to encourage sign up and inter-practice referrals for the PwLD Service. In Mid Cheshire Leighton Post Cat, 1080 patients had been seen in the first three quarters of the year with no incidents or complaints received. In South Cheshire and Vale Royal Pre-Cataract Service, all kpi's had been met. JM noted the importance of data recording for all services. JM would produce a newsletter to be distributed to all practitioners giving details on the services.

FS confirmed the Primary Eye Care Cheshire had been closed. The Directors of PECC would liaise via email to agree the Accounts.

**Action: PECC Directors would sign off the final accounts.**

**9. East Cheshire**

AT and JM had met with Sali .....

**10. Central Cheshire (VR&S)**

OHT Service: 8 practitioners attend the recent update. MECS: no new information to report.

**11. Western Cheshire**

MS reported the CCG had handed the procurement process for the MECS Service over to COCH; frameworks were being put in place for a possible service, but PCS were not on the framework to provide the service. Simon Platt had provided contact details for Lauren Roberts for MS to contact.

**Action: MS to progress and report at the next meeting.**

**12. Learning Disabilities Service**

JS had attended a meeting on 6<sup>th</sup> December: Cheshire and Merseyside Physical Health Good Practice Showcase. JS reported the meetings was well attended by all primary care providers. It was clear that eye testing and eye health screening was not easily accessed by those patients would sit within the LD Service, unless they were already in residential care or had access to other support services.

**Action: JS to re-fresh the email sent to practices to promote the PwLD service, copy in Julia Maiden.**

**13. Diabetic Screening**

LT reported he would retire from the service from 31<sup>st</sup> March 2019. An external quality assurance visit was planned for 20<sup>th</sup> October 2019; no decision on re-procurement would be made until after that date. The results of the visit would not be available until December, meaning a decision would not be likely before the end of 2020.

**14. CET Update**

JU reported Andrew D Price had been booked to give a lecture on Myopia Control at the AGM in March. Elaine Grisedale had been booked to present a Dementia CET Event in the October 2019 at The Cottons Hotel in Knutsford. Lyndon Taylor and Trevor Warburton would hold a CET approved Peer Discussion in April also at the Cottons Hotel.

**15. Macular Society On-Line Training**

LT requested the CET On Line Training provided by the Macular Society be circulated amongst the profession.

**Action: SMcB to send a communication out via email.**

**16. Outstanding Cat/GRR Payments**

LT confirmed he had continued to progress the request for outstanding payments. LT would continue to liaise with Matt Jkinson.

**17. Central Optical Fund**

LT gave context around the established voluntary levy whereby some practices had voluntary levy mandates which was

currently set to zero. It would be difficult to know which practices held a mandate.

**Action: FS to request leaflets from the Central Optical Fund.**

**18. LEHN Update**

Rupesh Bagdai had sent his apologies. RB had updated LT; the recent capacity survey was in the process of being collated.

**19. AGM**

a) To set a date for the 2019 AGM

**Resolved: That the AGM would be held on 27th March 2019.**

**Action: JU would arrange a CET presentation for the AGM.**

b) To discuss the election process.

**Action: The AGM Notification and Application Form would be checked and agreed by LT before sending out to the membership.**

**Action: LT to request David Knowles be the Returning Officer for the election.**

**20. Date of Next Meeting**

The next meeting of the Cheshire LOC would be held at The White Bear, Middlewich on Wednesday 5<sup>th</sup> June 2019.